



# Middlefield Collegiate Institute

## E-Bulletin

Issue No.4 | October 2, 2023

Principal: A.Higgins Wright | Vice-Principal: J.Bordonali | Vice-Principal: H. Brar  
Alpha A-M Alpha N-Z

Dear Parents/Guardians,

We hope this email finds you and your family well.

**In this email, you will find information about:**

1. [MCI Anniversary Reunion](#)
2. [DHH Caregiver Support Group](#)
3. [Updates from our Library Department](#)
4. [Updates from our Guidance Department](#)
5. [Cafeteria Now Open](#)

Selected Previous Information:

6. [Upcoming Dates](#)
7. [2023-2024 School Start-Up Packages](#)
8. [Safe Arrival program](#)
9. [Medical Health Care Forms](#)
10. [Middlefield Quick Links](#)

### MCI Schedule

Please view the attached link to our [school timetable](#).

## 1. MCI Anniversary Reunion

Please join the Alumni Association in celebrating 30 years of Middlefield pride. Please view the attached [invitation](#).

## 2. DHH Caregiver Support Group

If you are caring for a loved one with a life-limiting condition, this 8 week group may be for you.

Please see the attached [flyer](#) for more info.

### 3. Updates from our Library Department

Please view the attached link to see updates from our [Library](#) department.

### 4. Updates from our Guidance Department

Please view the attached link to see updates from our [Guidance](#) department.

### 5. Cafeteria Now Open

Welcome *Just Catering!* *Just Catering* is our new food service provider

We offer a variety of healthy delicious options including halal options, vegetarian options, pizza, wraps and shawarma on pita bread. We also have freshly baked goodies daily!

Come on in. Look forward to feeding you!

### 6. Upcoming Dates

October 4th- Terry Fox Run

October 9th- Thanksgiving Day- Schools Closed

### 7. 2023-2024 School Start-up Packages

The YRDSB is offering online start-up forms to all families for the 2023-2024 year. Forms will be sent centrally from the school board to all families. Translations are available. The Board will send a central email to all families with a link to a Google Form to complete the start-up forms.

Please note the following:

- Families will receive forms during the week of September 11
- **Start-Up Permission Form will also be sent to students' GAPPS accounts to complete online.**
- **Student GAPPS login information will be required for families to complete the forms.** If your child does not have the GAPPs login information, please contact their class teachers.
- Printable forms will be made available if hard copies is needed
- The Start-Up forms will also be accessible at [www.yrdsb.ca/familyresources](http://www.yrdsb.ca/familyresources). Families can click on the "Need Help" button under School Start-Up for [links to the start-up forms and FAQs](#) to support them in accessing the forms.
- The form will include:
  - The Start-Up Permission Form (mandatory)
  - Student Information Consent Form (mandatory)
  - Request for Faith Accommodations Form
  - School Council Nomination Form

## 8. Safe Arrival Program

We want to remind parents/guardians about our changes implemented to the safe arrival program last year.

A Safe Arrivals program is a series of steps which are performed together with daily school attendance taken to ensure student safety. A safe arrivals program is a mechanism that parents/guardians and schools can use to account for any student's unexplained absence.

Please note the following:

- Automated school attendance information will be sent 3 times a day for any unexplained absences:
  - End of Period 1 - report period 1 unexplained absences
  - Lunch - report period 2 unexplained absences
  - End of School Day - report the entire school day unexplained absences which includes period 3 & 4
- When a student is absent, a parent /guardian must contact the attendance office either by phone (ext. 150), written note or email ([middlefield.ci.attendance@yrdsb.ca](mailto:middlefield.ci.attendance@yrdsb.ca)) indicating a valid reason for the absence. Please complete this before 8 a.m. on the day of the absence to ensure the absence is entered into the system.
- When replying to an automated attendance message, please specifically indicate that you are approving the absence in order to avoid any misunderstanding.

As a result, we want to remind parent(s)/guardians(s) that they should

- A. provide the school with complete and current emergency contact information during the first week of September, and throughout the school year if information changes, to the Main Office;
- B. inform the school of all absences, late arrivals and/or changes to departure plans of their child as soon as possible;
- C. (if a child is 18 years or older or have declared independence) ensure the form Consent for Information Sharing - Student of the Age of Majority is submitted to the school.

## 9. Medical Health Care Forms

Please access all Medical Health Care Forms on the [MCI Website](#).under health care forms.

## 10. Middlefield Quick Links

**Middlefield C.I. Website:**

<http://www.yrdsb.ca/schools/middlefield.ci>

**York Region District School Board Website:**

<https://www2.yrdsb.ca/>

**YRDSB Guide to the 2023-2024 School Year:**

<https://www2.yrdsb.ca/sites/default/files/2021-08/SD-GuidetotheSchoolYear.pdf>

**SHSM Ministry Website:**

<http://www.edu.gov.on.ca/morestudentsuccess/SHSM.html>

